

VENDOR & SPONSOR FORM

Sponsors & Vendors May Also Register At www.northfloridaopg.org

Organization Name: _____

Contact Name: _____

Address: _____

Phone Number: _____

E-mail: _____

Website: _____

VENDORS

Service(s) Provided: _____

Table Reservation \$25 \$ _____

Silent Auction Item(s) Donated: _____

Value \$ _____

Value \$ _____

SPONSORS

Sponsorship Level: \$ _____

DONATIONS

Unspecified Donation Amount \$ _____

Total Enclosed: \$ _____

Deadlines for sponsorship donations, Name/logo on Posters and all printed
Materials:
January 31, 2017

Major Credit Cards Accepted @ www.northfloridaopg.org

Please complete this form and return it to the Office of Public Guardian, Attention: Mary Callahan. 1425 East Piedmont Drive, Suite 201-B Tallahassee, FL 32308. Please make checks out to the Office of Public Guardian.

What is the Office of Public Guardian?

The Office of Public Guardian, Inc., (OPG) serves adults with mental and/or physical disabilities as their court-appointed legal guardian when they are incapable of managing some or all of their affairs. OPG was established to act as a substitute decision-maker for those persons in the Big Bend Area who are functionally impaired to the extent that they require the protection of court intervention. The OPG provides quality public assistance in the form of guardianship services to vulnerable adults adjudicated incapacitated who have no family, friends, or resources to obtain a private guardian.

As guardian, we provide the following guardianship services:

- 24 hour, on-call availability;
- Securing and overseeing any public benefits each ward is entitled to receive;
- Managing finances;
- Securing and oversight of support and supplemental services;
- Evaluating the personal, familial, medical and care needs of the ward;
- Maintaining communication with the ward's family, if any, based on availability and receptiveness;
- Evaluation and placement in an appropriate residential setting (e.g. own home, assisted living facility, nursing home);
- Authorization of medical treatment after medical consultation; and,
- Arranging Do Not Resuscitate, Withdrawal of Life Support in accordance with court orders and burial arrangements when necessary.

Office of Public Guardian, Inc.
1425 East Piedmont Dr., Ste. 201-B
Tallahassee, FL 32308
(850) 487-4609 ext. 104



The North Florida Office of Public Guardian, Inc.

Annual Get Away With OPG Benefit



*Sunday, March 26, 2017
Staybridge Suites I-10 East
Tallahassee, FL 32317
VIP Reception 4:00pm-5:30pm
Get Away 5:30 m-8:00pm*

Vendor & Sponsor Brochure

What is Get Away with OPG?

In celebration of its 30th year of serving families in the Big Bend Area, the Office of Public Guardian will hold its' *Annual Get Away With OPG Benefit*. The event will take place at Staybridge Suites on Sunday, March 26, 2017. There are plenty of fun activities planned including, mini spa activities, fun photos, Kid friendly activities, a silent auction, light refreshment and much more!

Why You Should Be Involved

The Office of Public Guardian, is a local, non-profit agency celebrating twenty-three years of guardianship services in Tallahassee and the Big Bend area, first as a government agency and then as a private non-profit. OPG provides guardianship services for adults who lack the capacity to care for themselves throughout the Big Bend. Their clients, who are without the ability, family or resources to provide for themselves, need the valuable services provided by OPG.

Through the provision of public guardianship services and under the direction of the court, the OPG strives to:

- enhance quality of life,
- employ "substituted judgment," acting as the person would have when making decisions in their best interests,
- protect against abuse, neglect and exploitation, and
- safeguard and exercise the fundamental civil rights of the people we serve

How Can You Help?

We would like everyone to know that our prevention programs save money in the community and the Big Bend Area. We hope you will take this opportunity to support our mission and have fun for a great cause.

There are several opportunities to help the Office of Public Guardian put together a successful fundraising event:

Vendor Opportunities

We need vendors to make our Annual Get Away a success! Services that vendors can provide include:

- Nail Buffering & Painting
- Seated Massage
- Hand Massage
- Travel & Leisure Planning Options
- Hobby or Activity Demonstrations
- Donate gift basket of products for silent auction
- Donate an item/gift certificate for silent auction
- Samples

Volunteer Opportunities

We need volunteers to make our Annual Get Away a success! Volunteers can assist in the planning and implementation of the event. For more information on volunteer opportunities, please contact Mary Callahan at (850) 487-4609 ext. 104 or Shanova Paul at 850-487-4609 ext. 100.

How Can You Help?

Sponsorship Opportunities

You or your company can become an event sponsor and receive the following benefits:

Diamond Sponsor- \$5,000

- 8 complimentary tickets to the event
- Name/logo recognition in all printed material
- Signage at a table
- A promotion place in all our printed marketing materials and public service announcements
- Your logo on our website with a link to your website
- VIP bag with each ticket

Ruby Sponsor- \$2,500

- 6 complimentary tickets to the event
- Name/logo recognition in all printed material
- Signage at a table
- A promotion place in all our printed marketing materials and public service announcements
- Your logo on our website with a link to your website
- VIP bag with each ticket

Sapphire Sponsor- \$1,200

- 4 complimentary tickets to the event
- Name/logo recognition in all printed material
- Your logo on our website with a link to your website
- VIP bag with each ticket

Emerald Sponsor- \$500

- 2 complimentary tickets to the event
- Name/logo recognition in all printed material
- VIP bag with each ticket

Pearl Sponsor- \$250

- 1 complimentary ticket to the event
- Your name printed on the program
- VIP bag with each ticket